

**JOINT MEETING OF CAPITAL IMPROVEMENT PROGRAM
SUBCOMMITTEE/PLANNING AND DEVELOPING
COMMITTEE/ADMINISTRATION COMMITTEE
MONDAY, AUGUST 20, 2018
Minutes**

Committee members present: Chairman Robb Jensen, Billy Fried, Jack Sorensen, Darcy Smith, and Mike Romportl.

Call to order and Chairperson's announcements: Chairman Robb Jensen called the meeting to order at 8:31 a.m. in Committee Room #2, second floor of the Oneida County Courthouse. The meeting was properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. Jensen gave some direction on what the committee needs to accomplish.

Approve agenda: Motion by Sorensen/Jensen to approve today's agenda. All aye; motion carried.

Update on 2018 Capital Improvement Program Projects: Motion by Jensen/Fried to postpone item #3 to the next meeting. All aye; motion carried.

Review and evaluation of 2019 Capital Improvement Program Project Requests – Smith gave an updated project list and cost with some changes made to funding requests. Discussion regarding the Courthouse Security Capital Improvement Project. A new breakdown was received separating the project into three different projects. Discussion regarding whether the Courthouse Security/Single Point Entry project needs to go before the full County Board for approval prior to being considered a CIP Project.

Jensen stated he would like to go over each of the projects today and determine which departments need to come back before this committee to answer questions prior to scoring occurs. Discussion regarding the general fund and designated vs non-designated funds.

Discussion regarding each of the projects presented. It was determined that the committee would like more information regarding:

- Next Generation E911 and the redundant internet connection. Is it necessary for the next generation E911.
- Replacement of Courthouse Elevator vs repair of existing elevator. Discussion regarding what other options would be available if the elevator were unavailable.
- Roof replacement at Law Enforcement Center. Clarification is needed on insulation cost and replacement.
- IT projects and funding – questions regarding the replacement of the MDCs and Laptops in all Sheriff Vehicles. Discussion regarding the equipment refresh project and whether or not this is a Capital Improvement Project vs something that should be built into the ITS budget.
- Highway Department - Brine facility.
- Forestry - ATV Trail Expansion.

Discussion regarding the Courthouse Security – ADA Access and Stoop removal and Single Pt of Entry, this project will not be ranked at this time.

Project Prioritization and Capital Improvement Program review, evaluation and ranking: Discussion regarding the ranking and scoring system. Committee members will submit score to Smith and a ranking will be provided prior to the meeting on Friday.

Public comment/communications:

None

Dates and items for future agenda/meetings:

There will be a meeting on Friday, August 24 at 8:30 a.m. in Committee Room 2.

Adjourn:

Motion Jensen/Sorensen to adjourn at 10:33 a.m. All aye; motion carried.

Respectfully submitted,

Tracy Hartman, Recording Secretary
Oneida County Clerk